



Southbrook Central State School

Enrolment Agreement – Southbrook Central State School

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Southbrook Central State School

As part of the enrolment process, the Principal will discuss and provide a copy of the school's Responsible Behaviour Plan for Students and Student Dress Code to the parent along with the school handbook. The Responsible Behaviour Plan for Students outlines the school's strategies and expectations for implementing the Southbrook Central State School Code of School Behaviour.

School-wide Staff Expectations

All staff members are expected to show...

- **Care** – Do I come to school with the attitude of caring for myself, caring for my school and caring for our community?
- **Commitment** – Am I showing commitment to teaching by using the most powerful and effective teaching strategies for students? Do I have everything ready for the day? Am I proud of what I accomplish each day?
- **Courtesy** – Am I not just on time, but at work with enough time to meet the needs of my students and other responsibilities? Do I conduct myself in a professional manner every day?
- **Consideration** – Do I consider other's feelings in all situations? Am I mindful of how and what I say to students and the impact this can have?
- **Courage** – Do I have the courage to innovate, reflect and adapt in my teaching practices. Do I have the courage to respectfully challenge my colleagues?

We also expect teachers will

- design and implement engaging and flexible learning experiences for individuals and groups
- inform parents and carers regularly about how their children are progressing
- design and implement intellectually challenging learning experiences which develop language, literacy and numeracy
- create and maintain safe and supportive learning environments
- support personal development and participation in society
- foster positive and productive relationships with families and the community
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set the highest standards in work and behaviour
- clearly articulate the school's expectations regarding the Responsible Behaviour Plan for Students and the school's Dress Code policy
- ensure that parents and carers are aware that the school does not have personal accident insurance cover for students
- advise parents and carers of extra-curricular activities operating at the school in which their child may become involved (for example Program of Chaplaincy Services, sports programs)
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as is possible if the school is concerned about the child's school work, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner in accordance with departmental procedure, Complaints Management – State Schools
- treat students and parents with respect .



Southbrook Central State School

School-wide Student Expectations

All students are expected to show...

- **Care** – Do I come to school with the attitude of caring for myself, caring for my school and caring for our community?
- **Commitment** – Am I showing commitment to my learning by organising, active listening, inquiring, applying, persevering and completing tasks? Am I proud of what I accomplish each day? Is my work the very best I can do?
- **Courtesy** – Am I always on time? Do I conduct myself in a courteous manner every day?
- **Consideration** – Do I consider other's feelings in all situations? Am I mindful of how and what I say to others and the impact this can have?
- **Courage** – Do I have the courage to be a problem solver, risk taker and leader? Do I have the courage to respectfully challenge my fellow students when necessary?

We also expect students to:

- attend school on every school day for the educational program in which they are enrolled, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and principal
- abide by school rules as outlined in the school's Responsible Behaviour Plan for Students, including not bringing items to school which could be considered as weapons (e.g. dangerous items such as knives)
- meet homework requirements and wear school's uniform
- respect the school property.

School-wide Parent Expectations

All parents are asked to show...

- **Care** – Do I demonstrate the attitude of caring for myself and my child, the school and our community?
- **Commitment** – Am I showing commitment to my child's learning by helping and teaching them to be organised, be an active listener, have an inquiring mind, apply themselves to persevere and complete tasks? Am I proud of what my child accomplishes each day? Is my child's work the very best they can do?
- **Courtesy** – Do I ensure my child is at school every day and on time? Do I conduct myself in a courteous manner every day?
- **Consideration** – Do I consider other's feelings in all situations? Am I mindful of how and what I say to others and the impact this can have?
- **Courage** – Do I have the courage to respectfully raise issues or concerns with my child's teacher/school staff or community when necessary?

We ask that you also,

- ensure your child attends school on every school day for the educational program in which they are enrolled
- attend open meetings for parents
- let the school know if there are any problems that may affect your child's ability to learn
- ensure your child completes homework regularly in keeping with the school's homework policy
- inform school of student absences and reasons for absences in a timely manner
- treat school staff with respect
- support the authority of school staff thereby supporting their efforts to educate your child and assist your child to achieve maturity, self discipline and self control
- not allow your child to bring dangerous or inappropriate items to school
- abide by school's instructions regarding access to school grounds before, during and after school hours
- advise Principal if your student is in the care of the State



Southbrook Central State School

- keep school informed of any changes to student's details, such as student's home address and phone number.

The following information is available in summary form in the School Handbook and the full policy documents are available upon request.

- Homework Policy
- School network usage and access statement requirement of Acceptable Use of the Department's Information, Communication and Technology (ICT) Network and Systems (contained within the enrolment documents)
- Absences
- School Excursions
- Complaints management
- Parent Notice for Religious Instruction in School Hours
- Parent / Guardian Consent form for *Voluntary Student Participation in Program of Chaplaincy Services*
- Department insurance arrangements and accident cover for students
- Managing Consent to Use Student/Volunteer Copyright Materials and/or to Record, Use or Disclose Student Personal Information
- Appropriate Use of Mobile Telephones and other Electronic Equipment by Students
- School instructions for school access

I acknowledge:

- That I have read and understood the responsibilities of the student, parents or carers and the school staff outlined above; and
- That information about the school's current rules, policies, programs and services, as outlined above has been provided and explained to me.

Student Signature: Parent/Carer Signature: On behalf of Southbrook Central State School

.....